



## RUSHMOOR BOROUGH COUNCIL

# CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

*at the Council Offices, Farnborough on  
Thursday, 23rd May, 2024 at 7.15 pm*

**To:**

Cllr A.H. Crawford  
Cllr Bill O'Donovan  
Cllr A. Adeola  
Cllr Gaynor Austin  
Cllr C.W. Card  
Cllr Rhian Jones  
Cllr M.J. Roberts  
Cllr M.D. Smith  
Cllr Sarah Spall  
Cllr P.G. Taylor  
Cllr Jacqui Vosper

**Non-Voting Member:**

Mr Tom Davies – Independent Member (Audit)

**Standing Deputies:**

Conservative Group: Cllr S.J. Masterson, Cllr M.J. Tennant

Labour Group: Cllr Lisa Greenway, Cllr Julie Hall

Liberal Democrat Group: Cllr T.W. Mitchell, Cllr Leola Card

Enquiries regarding this agenda should be referred to [adele.taylor@rushmoor.gov.uk](mailto:adele.taylor@rushmoor.gov.uk)

# **A G E N D A**

1. **MINUTES – (Pages 1 - 6)**

To confirm the Minutes of the Meeting held on 20th March, 2024 (copy attached).

2. **ANNUAL GOVERNANCE STATEMENT 2023/24 – (Pages 7 - 52)**

To consider the Audit Manager's Report No. AUD2404 (copy attached) which presents the Annual Governance Statement 2023/24 for review and approval.

3. **INTERNAL AUDIT - AUDIT UPDATE – (Pages 53 - 56)**

To receive the Audit Manager's Report No. AUD2405 (copy attached) which provides an update on the 2023/24 Audit Plan.

4. **APPOINTMENTS TO OUTSIDE BODIES, LICENSING SUB-COMMITTEES AND CONSTITUTION WORKING GROUP – (Pages 57 - 74)**

(1) **Outside Bodies**

To consider the appointment of representatives to outside bodies. A list of those bodies on which the Council is represented, which includes details of proposed nominations for 2024/25 is attached.

(2) **Appointments and Appeals Panels –**

To confirm that the Corporate Manager - Democracy is authorised to make appointments to Appointments and Appeals Panels in accordance with the membership criteria set out in the Officer Employment Procedure Rules in the Constitution.

(3) **Licensing Sub-Committee**

To confirm the Members of the Licensing Sub-Committee for the 2024/25 Municipal Year on the basis of five Members (Proposed: 3 Lab: 2 representatives of other groups).

(4) **Licensing Sub-Committee (Alcohol and Entertainments)**

To confirm that the Corporate Manager - Democracy is authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee in accordance with the procedure agreed by the Committee at its meeting on 21st May, 2009 and detailed in the Licensing Sub-Committee (Alcohol and Entertainments) Hearings Protocol and Procedure.

(5) **Licensing Sub-Committee (Taxis)**

To confirm that the Corporate Manager – Democracy is authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee in accordance with the procedure agreed by the Committee at

its meeting on 27th June 2021 and detailed in the Licensing Sub-Committee (Taxis) Hearings Protocol and Procedure.

**(6) Constitution Working Group –**

To appoint a cross-party Constitution Working Group for 2024/25. The appointments to be made on the basis of six Members including two Cabinet Members, the Chairman of the Corporate Governance, Audit and Standards Committee, and representatives of other groups.

**PUBLIC PARTICIPATION AT MEETINGS**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.

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